



Hills Road Sixth Form College Cambridge

Dear Parent

This is a request for your help!

MOCK INTERVIEWS FOR HIGHER EDUCATION

Each year the Careers Department at the College organises a programme of mock interviews for Year 13 students applying for Higher Education courses. This event adds to the College's other work on interview preparation, at present mainly a tutorial session, students' interview reports filed in the Careers Library, and advice in subject areas.

We use parents of current and ex-students as interviewers and I am writing to ask if you would like to offer your help as an interviewer. It is not necessary for you to have experience of recruitment or higher education interviewing.

We try to match up your field of work or experience with that of the students. Many of the students are being interviewed for Oxbridge places so it is important that subject specific questions are asked during the interviews. If you are uncertain about what types of questions to ask we will be able to give you some advice and ideas based on our past student interview reports. It will also be helpful if you can comment on the student's presentation, conviction and manner of answering.

The candidate will have to supply in advance personal details or a curriculum vitae and a personal statement, if appropriate, which will be sent to you in advance of the interviews.

The interviews are planned for the evenings of **Tuesday 15th, Wednesday 16th and Thursday 17th November 2016**; Each interviewer normally attends one of these evenings with three or four interviews carried out in a classroom in College. Each interview will last up to 30 minutes including time for giving feedback to the student.

Without the help of parents it will not be possible to realise this project. It would be nice to be able to offer an interview to all students who think they would benefit. If you feel you could offer your services as an interviewer (dates permitting), please email mockinterviews@hillsroad.ac.uk or follow [this link](#) to an online registration form. I shall then get in touch with you during late September or October to discuss further details.

Yours sincerely,

David Massey