

Adult Education Courses


Spring 2019



Hills Road
Sixth Form College
Adult Education

HillsRoadAdultEducation.co.uk

 Hills Road Adult Education

 @HillsRdAdultEd



Languages, Arts, Employment Skills,
Counselling & Recreational - we have
something for everyone!

HillsRoadAdultEducation.co.uk

Enrol online, by telephone or in person at the College.
Enrolment Evening: Tuesday 8th January 2019,
17:00-19:30, see inside for details.

Languages

Course	Day	Time	Start Date	No of Weeks	Fee £
Arabic beginners level 1	Wed	19:00-21:00	23 Jan	10	110
Arabic beginners level 2	Tues	19:00-21:00	22 Jan	10	120
Arabic improvers	Thurs	19:00-21:00	24 Jan	10	140
Catalan beginners level 1	Wed	19:00-21:00	23 Jan	10	110
Chinese beginners level 1	Mon	19:00-21:00	21 Jan	10	110
Chinese beginners level 2	Tues	19:00-21:00	22 Jan	10	120
Chinese improvers	Mon	19:00-21:00	21 Jan	10	140
Chinese intermediates	Thurs	19:00-21:00	24 Jan	10	140
Chinese upper intermediates	Thurs	19:00-21:00	24 Jan	10	140
Chinese advanced	Tues	19:00-21:00	22 Jan	10	140
French beginners level 1	Tues	19:00-21:00	22 Jan	10	110
French beginners level 2	Mon	19:00-21:00	21 Jan	10	110
French beginners level 3	Mon	19:00-21:00	21 Jan	10	110
French improvers	Mon	19:00-21:00	21 Jan	10	115
French lower intermediates	Wed	19:00-21:00	23 Jan	10	115
French upper intermediates	Mon	19:00-21:00	21 Jan	10	115
French advanced conversation	Tues	19:00-21:00	22 Jan	10	115
German beginners level 1	Tues	19:00-21:00	22 Jan	10	110
German beginners level 2	Wed	19:00-21:00	23 Jan	10	110
German beginners level 3	Mon	19:00-21:00	21 Jan	10	110
German lower improvers	Mon	19:00-21:00	21 Jan	10	115
German upper improvers	Wed	19:00-21:00	23 Jan	10	115
German lower intermediates	Mon	19:00-21:00	21 Jan	10	115
German upper intermediates	Mon	19:00-21:00	21 Jan	10	115
German advanced conversation	Mon	19:00-21:00	21 Jan	10	115
Greek (ancient) beginners level 1	Tues	19:00-21:00	22 Jan	10	140
Greek (modern) beginners level 2	Tues	19:00-21:00	22 Jan	10	120
Greek (modern) improvers	Wed	19:00-21:00	23 Jan	10	140
Greek (modern) intermediates	Mon	19:00-21:00	21 Jan	10	140
Italian beginners level 1	Tues	19:00-21:00	22 Jan	10	110
Italian beginners level 2	Wed	19:00-21:00	23 Jan	10	110
Italian beginners level 3	Tues	19:00-21:00	22 Jan	10	110
Italian improvers	Wed	19:00-21:00	23 Jan	10	115
Italian lower intermediates	Thurs	19:00-21:00	24 Jan	10	115
Italian advanced	Wed	19:00-21:00	23 Jan	10	115
Italian advanced conversation	Mon	19:00-21:00	21 Jan	10	115
Japanese beginners level 1	Wed	19:00-21:00	23 Jan	10	110
Japanese beginners level 2	Thurs	19:00-21:00	24 Jan	10	120
Japanese beginners level 3	Mon	19:00-21:00	21 Jan	10	130
Japanese lower improvers	Mon	19:00-21:00	21 Jan	10	140
Japanese improvers	Thurs	19:00-21:00	24 Jan	10	140
Japanese upper improvers	Tues	19:00-21:00	22 Jan	10	140
Japaners intermediates	Wed	19:00-21:00	23 Jan	10	140
Latin beginners level 2	Mon	19:00-21:00	21 Jan	10	140
Latin advanced	Thurs	19:00-21:00	24 Jan	10	140
Persian beginners level 1	Mon	19:00-21:00	21 Jan	10	110
Persian intermediates	Wed	19:00-21:00	23 Jan	10	140
Polish beginners level 1	Wed	19:00-21:00	23 Jan	10	110
Polish improvers	Tues	19:00-21:00	22 Jan	10	140
Polish advanced	Mon	19:00-21:00	21 Jan	10	140
Portuguese beginners level 1	Tues	19:00-21:00	22 Jan	10	110
Portuguese beginners level 2	Wed	19:00-21:00	23 Jan	10	120
Russian beginners level 1	Mon	19:00-21:00	21 Jan	10	110
Russian beginners level 2	Tues	19:00-21:00	22 Jan	10	120
Russian beginners level 3	Thurs	19:00-21:00	24 Jan	10	130
Russian improvers	Tues	19:00-21:00	22 Jan	10	140
Russian lower intermediates	Thurs	19:00-21:00	24 Jan	10	140
Russian upper intermediates	Thurs	19:00-21:00	24 Jan	10	140
Russian advanced	Wed	19:00-21:00	23 Jan	10	140
Spanish beginners level 1	Tues	19:00-21:00	22 Jan	10	110
Spanish beginners level 2	Mon	19:00-21:00	21 Jan	10	110
Spanish beginners level 2	Wed	19:00-21:00	23 Jan	10	110
Spanish beginners level 3	Mon	19:00-21:00	21 Jan	10	110
Spanish improvers	Mon	19:00-21:00	21 Jan	10	115
Spanish intermediates	Tues	19:00-21:00	22 Jan	10	115
Spanish advanced	Mon	19:00-21:00	21 Jan	10	115
Spanish advanced conversation	Tues	19:00-21:00	22 Jan	10	115
Turkish beginners level 2	Wed	19:00-21:00	23 Jan	10	120
Turkish lower intermediates	Mon	19:00-21:00	21 Jan	10	140
Turkish advanced	Tues	19:00-21:00	22 Jan	10	140

Tuition fees for language courses vary at different levels to reflect group sizes.

English as a Foreign Language

Course	Day	Time	Start Date	No of Weeks	Fee £
ESOL with diagnostic test	Tues	19:00-21:00	22 Jan	10	115
ESOL entry level 1 and 2 conversation [A1]	Tues	19:00-21:00	22 Jan	10	110
ESOL pre-intermediates [A2] (KET)	Tues	19:00-21:00	22 Jan	10	110
ESOL intermediates [B1] (PET)	Tues	19:00-21:00	22 Jan	10	110
ESOL upper intermediates [B2] (FCE)	Tues	19:00-21:00	22 Jan	10	110
ESOL advanced [C1 and C2] (CAE)	Tues	19:00-21:00	22 Jan	10	110
IELTS Preparation course [B1-C2]	Wed	19:00-21:00	23 Jan	10	110

A1-C2 refers to the Common European Framework of Reference.

Tests can be taken at all levels through Cambridge English:

KET - Key English Test
 PET - Preliminary English test
 FCE - First Certificate in English
 CAE - Cambridge Advanced English

Please see the Cambridge English website for more details of when and where to take the tests:
<http://www.cambridgeenglish.org/find-a-centre/find-an-exam-centre/>

Art & Design

Course	Day	Time	Start Date	No of Weeks	Fee £
Art History	Mon	19:00-21:00	21 Jan	10	115
Batik	Tues	18:30-21:00	26 Feb	4	73*
Book illustration	Wed	18:30-21:00	23 Jan	8	115
Ceramics	Mon	18:30-21:00	21 Jan	8	131*
Ceramics	Tues	18:30-21:00	22 Jan	8	131*
Ceramics	Wed	19:00-21:00	23 Jan	10	131*
Ceramics	Thurs	18:30-21:00	24 Jan	8	131*
Drawing, the basics	Wed	19:00-21:00	23 Jan	10	115
Drawing, continued	Mon	19:00-21:00	21 Jan	10	115
Dressmaking - beginners	Thurs	18:30-21:00	24 Jan	8	115
Dressmaking - beginners	Wed	18:30-21:00	23 Jan	8	115
Graphic design - beginners	Thurs	18:30-21:00	24 Jan	8	115
Interior design - beginners	Tues	19:00-21:00	22 Jan	10	131*
Life drawing	Thurs	18:30-21:00	7 Feb	8	134*
Painting for beginners	Wed	18:30-21:00	23 Jan	8	115
Painting with oils	Fri	18:30-21:00	25 Jan	8	115
Painting with oils and acrylics	Tues	18:30-21:00	22 Jan	8	115
Painting without boundaries	Fri	18:30-21:00	25 Jan	8	115
Painting with watercolours	Mon	19:00-21:00	21 Jan	10	115
Photography digital - beginners	Tues	18:30-21:00	22 Jan	8	115
Photography digital - beginners	Thurs	18:30-21:00	24 Jan	8	115
Photography digital - the next step	Mon	18:30-21:00	21 Jan	8	115
Photography - continuation	Tues	19:00-21:00	22 Jan	10	130
Photoshop - beginners	Wed	19:00-21:00	23 Jan	10	115
Portraiture	Tues	19:00-21:00	22 Jan	10	130*
Saturday courses					
Adobe InDesign Taster	Sat	09:00-12:00	2 Feb	1	25
Ceramics	Sat	09:00-12:00	26 Jan	8	158*
Ceramics	Sat	13:00-16:00	26 Jan	8	158*
Painting with oils	Sat	09:30-13:30	2 Feb	3	72

* Includes a material fee, please see individual course details on our website for more information.

www.HillsRoadAdultEducation.co.uk
 (01223) 278002 Email: adulted@hillsroad.ac.uk

Please note there will be no classes during the half-term holiday: Monday 18th - Friday 22nd February

Large print version required?

This prospectus is available in PDF format on our website: www.hillsroad.ac.uk/adult

Professional Counselling

Course	Day	Time	Start Date	No of Hours	Fee £
Introduction to Counselling Skills	Mon	18:30-21:00	21 Jan	20	99
AIM Awards Level 2 Certificate in Counselling Skills	Tues	18:15-21:00	15 Jan	75	965*
Saturday courses					
Introduction to Counselling Skills	Sat	10:00-12:30	26 Jan	20	99

* Includes examination fees

Skills for Employment & Development

Course	Day	Time pm	Start Date	No of Weeks	Fee £
Book keeping and accounting level 1 (City & Guilds)	Wed	19:00-21:00	23 Jan	12	245
Design & build you own website, using WordPress - beginners	Thurs	19:00-21:00	24 Jan	10	125
Proof reading & copy editing	Thurs	19:00-21:00	24 Jan	8	100
Running your own business	Wed	18:30-21:00	23 Jan	6	95
Saturday courses					
SAGE computerised accounts - part 1	Sat	09:30-15:30	23 Feb	1	60
SAGE computerised accounts - part 2	Sat	09:30-15:30	2 Mar	1	60

* Includes a material fee, please see individual course details on our website for more information.

Recreational

Course	Day	Time	Start Date	No of Weeks	Fee £
Ballroom and Latin dancing - beginners	Mon	18:30-19:30	21 Jan	10	63
Ballroom and Latin dancing - beginners continuation	Mon	19:30-21:00	21 Jan	10	95
Creative writing - introduction	Tues	19:00-21:00	22 Jan	10	120
Creative writing - continuation	Wed	19:00-21:00	23 Jan	10	120
Indian head, neck & shoulder massage	Thurs	19:00-21:00	31 Jan	5	60
Yoga Holistic - the next step	Wed	19:00-20:00	23 Jan	10	60
Yoga Holistic - mixed ability	Tues	19:00-20:00	22 Jan	10	60
Saturday courses					
Bicycle maintenance - beginners	Sat	09:30-13:30	2 Feb	1	32*
Creative writing: kick start your creativity	Sat	09:30-12:30	2 Feb	1	25
Writing children's books	Sat	09:30-16:00	23 Mar	1	50

* Includes a material fee, please see individual course details on our website for more information.

"The lessons have been informal, fun and educational. I have been encouraged to push myself and have been inspired by the tutor to be more creative."



Adult Education Courses



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ENROLMENT

- **Enrolments** are welcome from **5th November 2018**.

You can enrol onto any of our courses in a number of ways:



Online www.hillsroadadulteducation.co.uk

or



Visit the Adult Education Office at the College, behind main reception; Monday–Thursday 8.30-14.30 and 15.30-19.00; Friday 8.30-16.00 during term time

or



Telephone the Adult Education Office: 01223 278002.

or



Send your completed **enrolment form** (www.hillsroad.ac.uk/adult/how-to-enrol) with a **cheque** made payable to: 'Hills Road Sixth Form College' for the total cost of your chosen course(s) to: Adult Education Office, Hills Road Sixth Form College, Hills Road, Cambridge, CB2 8PE.

or



Attend our enrolment evening on **Tuesday 8th January, 17.00-19.30**. Adult Education Co-ordinators will be on hand to advise you about any of our courses.

- **Fees for short courses** (10 weeks or less) must be paid in full when you enrol.
- **Fees for long courses** (more than 12 weeks) can be paid in full when you enrol or by instalments. Please contact the Adult Education office on 01223 278002 for more information.
- **Refunds** will be paid in full when a class is closed at the discretion of the College, or if you cancel your enrolment at least two weeks before the course starts. If you decide to cancel less than two weeks before the course starts you will receive a 50% refund. Unfortunately we cannot offer a refund if a course has already started. However, transferring to another class may be an option or we may be able to offer you a credit, which you can redeem against a future course. A part refund will be given to individual students withdrawing from a course on medical grounds (evidence required), a £5 administration charge will apply.
- **Course closure** is unfortunately sometimes necessary due to lack of student enrolments or unforeseen circumstances. Occasionally, the start of courses may be delayed by one week to enable further students to sign up. If courses have to be closed, students will be informed as soon as possible, refunded the full tuition fee, and offered guidance on other courses available.
- **The College cannot guarantee** that the courses listed in this prospectus will run, or that they will necessarily be repeated in future programmes.

OPPORTUNITIES FOR ALL AT HILLS ROAD

- If a student needs support beyond that provided to all students we will aim to provide it wherever circumstances and resources can be arranged. Please view our website www.hillsroad.ac.uk/adult/student-support for further details.
- Our Single Equality Scheme can be found at www.hillsroad.ac.uk/the-college/equality-diversity

HILLS ROAD SPORTS AND TENNIS CENTRE

Membership is **free** for Adult Education students for the duration of their course. For details please contact the Centre on 01223 500009, email nmoss@hillsroad.ac.uk or visit www.hillsroadsportscentre.co.uk.

GUIDANCE

The College has a well-established reputation for support and guidance. Please contact your course co-ordinator or tutor should you wish to find out more.

- **Information and advice** is available prior to enrolment and you have the opportunity to obtain additional guidance at the enrolment evening on **Tuesday 8th January, 17.00-19.30**.
- **Additional support** is also available under special circumstances for those completing assessments and/or examinations.

FURTHER INFORMATION

- **Safeguarding** - Adult Education students are not allowed on the College site until 18:00 (unless their Adult Education class starts before 18:00).
- **No Smoking** - the entire College site is a no-smoking area. There is a designated smoking area provided on the pavement on Purbeck Road.
- **Parking** - please be aware that parking on site is limited to disabled students only, subject to availability of spaces. Please contact the Adult Education office to obtain a permit. Students are encouraged to travel to College on foot, bicycle or bus. There are bicycle parking racks at the rear of the College (entrance from Purbeck Road) and a bus stop in front of the College. Please visit www.stagecoachbus.com or phone Traveline on 0871 200 2233 for information about local bus services. Those students that wish to drive are encouraged to use the multi storey car park located at Clifton Road Leisure Park. If students choose to park in roads near the College, please respect the needs of the local residents. Please be aware that there is no parking on Purbeck Road which is a private, non-through road. Please note that the double yellow lines are enforced.



Contact the Adult Education Office at the college:

(01223) 278002



The Hills Road Sixth Form College Adult Education Office is open:
Monday to Thursday 8.30-19.00
and Friday 8.30-16.00 during term time.
Email: adulted@hillsroad.ac.uk
www.hillsroadadulteducation.co.uk

Hills Road Sixth Form College
Hills Road, Cambridge
CB2 8PE

For general enquiries
Tel: 01223 247251

www.hillsroad.ac.uk
Principal: Jo Trump

Want to know more?



Use your smartphone QR code reader for more information

Photography: India Lacey

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All details correct at time of printing but may be subject to variation. We reserve the right to alter details if necessary. Please check all details at time of booking.
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Dates for your Diary:

SUMMER TERM 2019

Enrolment evening: Wednesday 24th April 2019 - 17:00-19:00

Courses start: Tuesday 7th May 2019

Half Term: Monday 27th May - Friday 31st May 2019