Instrumental/Singing Tuition for the Academic Year 2019-2020
Information for Parents

The College employs a group of highly qualified instrumental and singing teachers to provide musical tuition for those students who request it during the next academic year.

Tuition is offered on woodwind, strings, brass, voice, guitar, bass guitar, mandolin, mandola, and tenor banjo. Unfortunately, piano and percussion tuition are not available. The 30 x half hour lessons will take place in students’ study periods, after the end of the College day or during the lunch hour and will be arranged on an individual basis. **Please note that this is a contract for the whole academic year and that no refunds can be given other than in exceptional circumstances.**

The allocation of instrumental/singing lessons is based on the following criteria:
The student’s timetable;
The availability of the music teacher (i.e. the number of sessions that can be provided);
The number of instrumental/singing lessons that the student requires (if more than one instrument).

Every effort will be made to provide students with their first choice instrumental/singing lesson. Second choice lessons will be allocated once all first choices have been resolved. It may not always be possible to provide second choice instrumental/singing lessons.

The cost of lessons will be **£21 per half hour session**. As the College has to contract with its instrumental teachers, to provide tuition for the complete academic year, it will be necessary to ask you to pay the full amount of **£630** or the first instalment of **£280** by the booking deadline of **Monday 24 June 2019**.

There are two options for payment:-

**Full Payment Option**
**£630** – We use PayPal as our payment processor. You will need a debit or credit card or be able to make payment by PayPal (you do NOT require a PayPal account to make payment; payment can be made via PayPal as a guest). **Required by Monday 24 June 2019.**

**Instalment Option**
**£280** – We use PayPal as our payment processor. You will need a debit or credit card or be able to make payment by PayPal (you do NOT require a PayPal account to make payment; payment can be made via PayPal as a guest). **Required by Monday 24 June 2019.**

The College subscribes to an online Parent payment portal, called WisePay, which the College also uses as the main communication channel with parents. An email from WisePay will be sent to you on or soon after Friday 6 September, containing a username and password for your WisePay account. You will be then able to access WisePay by clicking on 'Quick Links' at the top of our website and subsequent payments can be made as follows:
£175 via WisePay by 1 January 2020.
£175 via WisePay by 1 April 2020.

Please note: This contract will become binding either on payment of the full amount (£630) or the deposit (£280), for each tuition, by Monday 24 June 2019. If payment is not received by the due date we will not be able to arrange lessons for your daughter/son. If your daughter/son decides not to take up their offer of a place at Hills Road, then any payment for music lessons will be refunded in full.

Confidential Financial Assistance
If your financial circumstances make payment difficult please contact the Bursary Team at the College by email: BursaryFund@hillsroad.ac.uk or telephone: 01223 247251 ext 1499 in confidence to discuss the matter. We expect to be able to offer some support to students who are eligible for the 16-19 Bursary Scheme, if lessons are needed to support the performance element of A Level Music.

At this early stage, we cannot promise that the lessons will take place; this will depend on the interest shown by students. Needless to say, your payment will be refunded if tuition cannot be arranged. If you would like your daughter/son to have instrumental or singing tuition at Hills Road please complete the online form by Monday 24 June 2019.

Any questions not of a financial nature should be directed in the first instance by email to John Cotton, the Music Department Administrator: jcotton@hillsroad.ac.uk