

Adult Education Courses

Spring 2017



Hills Road
Sixth Form College
Adult Education



Languages, Arts, Employment Skills & Recreational - we have something for everyone!

www.HillsRoadAdultEducation.co.uk

Enrol online, by telephone or in person at the College.
Enrolment Evening: Wednesday 4th January 2017,
5.00-7.30pm, see inside for details.



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Languages

Course	Day	Time	Start Date	No of Weeks	Fee £
New courses are shown in bold					
Arabic beginners level 1	Tues	19:00-21:00	17 Jan	10	110
Arabic beginners level 2	Thurs	19:00-21:00	19 Jan	10	120
Arabic intermediates	Thurs	19:00-21:00	19 Jan	10	140
Chinese beginners level 1	Thurs	19:00-21:00	19 Jan	10	110
Chinese beginners level 2	Mon	19:00-21:00	16 Jan	10	120
Chinese improvers	Mon	19:00-21:00	16 Jan	10	140
Chinese upper intermediates	Tues	19:00-21:00	17 Jan	10	140
Chinese advanced	Tues	19:00-21:00	17 Jan	10	140
French beginners level 1	Mon	19:00-21:00	16 Jan	10	110
French beginners level 2	Mon	19:00-21:00	16 Jan	10	110
French beginners level 3	Tues	19:00-21:00	17 Jan	10	110
French improvers	Mon	19:00-21:00	16 Jan	10	115
French intermediates	Thurs	19:00-21:00	19 Jan	10	115
French upper intermediates	Mon	19:00-21:00	16 Jan	10	115
French advanced conversation	Tues	19:00-21:00	17 Jan	10	115
German beginners level 1	Wed	19:00-21:00	18 Jan	10	110
German beginners level 2	Tues	19:00-21:00	17 Jan	10	110
German beginners level 2	Wed	19:00-21:00	18 Jan	10	110
German beginners level 3	Mon	19:00-21:00	16 Jan	10	110
German improvers	Mon	19:00-21:00	16 Jan	10	115
German intermediates	Mon	19:00-21:00	16 Jan	10	115
German upper intermediate conversation	Mon	19:00-21:00	16 Jan	10	115
Greek (ancient) beginners level 2	Thurs	19:00-21:00	19 Jan	10	140
Greek (modern) beginners level 1	Tues	19:00-21:00	17 Jan	10	110
Greek (modern) beginners level 2	Mon	19:00-21:00	16 Jan	10	120
Greek (modern) beginners level 3	Wed	19:00-21:00	18 Jan	10	140
Italian beginners level 1	Wed	19:00-21:00	18 Jan	10	110
Italian beginners level 2	Thurs	19:00-21:00	19 Jan	10	110
Italian beginners level 3	Mon	19:00-21:00	16 Jan	10	110
Italian improvers	Mon	19:00-21:00	16 Jan	10	115
Italian intermediates	Mon	19:00-21:00	16 Jan	10	115
Italian pre-advanced	Wed	19:00-21:00	18 Jan	10	115
Italian advanced conversation	Mon	19:00-21:00	16 Jan	10	115
Japanese beginners level 1	Thurs	19:00-21:00	19 Jan	10	110
Japanese beginners level 2	Wed	19:00-21:00	18 Jan	10	120
Japanese beginners level 3	Wed	19:00-21:00	18 Jan	10	140
Japanese improvers	Mon	19:00-21:00	16 Jan	10	140
Japanese intermediates	Mon	19:00-21:00	16 Jan	10	140
Latin beginners level 2	Mon	19:00-21:00	16 Jan	10	140
Latin intermediates	Thurs	19:00-21:00	19 Jan	10	140
Polish beginners level 1	Tues	19:00-21:00	17 Jan	10	110
Polish beginners level 2	Tues	19:00-21:00	17 Jan	10	120
Polish beginners level 3	Wed	19:00-21:00	18 Jan	10	140
Polish intermediates	Thurs	19:00-21:00	19 Jan	10	140
Polish upper intermediates	Mon	19:00-21:00	16 Jan	10	140
Portuguese beginners level 1	Mon	19:00-21:00	16 Jan	10	110
Portuguese beginners level 2	Thurs	19:00-21:00	19 Jan	10	120
Portuguese beginners level 3	Thurs	19:00-21:00	19 Jan	10	130
Portuguese intermediates	Tues	19:00-21:00	17 Jan	10	140
Russian beginners level 1	Tues	19:00-21:00	17 Jan	10	110
Russian beginners level 2	Thurs	19:00-21:00	19 Jan	10	120
Russian intermediates	Thurs	19:00-21:00	19 Jan	10	140
Russian advanced	Wed	19:00-21:00	18 Jan	10	140
Spanish beginners level 1	Tues	19:00-21:00	17 Jan	10	110
Spanish beginners level 2	Mon	19:00-21:00	16 Jan	10	110
Spanish improvers	Tues	19:00-21:00	17 Jan	10	115
Spanish lower intermediates	Thurs	19:00-21:00	19 Jan	10	115
Spanish intermediates	Mon	19:00-21:00	16 Jan	10	115
Spanish advanced conversation	Tues	19:00-21:00	17 Jan	10	115
Turkish improvers	Mon	19:00-21:00	16 Jan	10	140
Turkish advanced	Tues	19:00-21:00	17 Jan	10	140

Tuition fees for language courses vary at different levels to reflect group sizes.

Large print version required?

This prospectus is available in PDF format on our website: www.hillsroad.ac.uk/Adult

English as a Foreign Language

Course	Day	Time	Start Date	No of Weeks	Fee £
New courses are shown in bold					
ESOL with diagnostic test	Tues	19:00-21:00	17 Jan	10	115
ESOL - entry level 1 & 2 conversation [A1]	Tues	19:00-21:00	17 Jan	10	110
ESOL pre-intermediates [A2] (KET)	Tues	19:00-21:00	17 Jan	10	110
ESOL intermediates [B1] (PET)	Tues	19:00-21:00	17 Jan	10	110
ESOL upper intermediates [B2] (FCE)	Tues	19:00-21:00	17 Jan	10	110
ESOL advanced [C1 and C2] (CAE)	Tues	19:00-21:00	17 Jan	10	110
IELTS Preparation course [B1-C2]	Thurs	19:00-21:00	19 Jan	10	110

A1-C2 refers to the Common European Framework of Reference.

Tests can be taken at all levels through Cambridge English:

KET - Key English Test
 PET - Preliminary English test
 FCE - First Certificate in English
 CAE - Cambridge Advanced English

Please see the Cambridge English website for more details of when and where to take the tests:
<http://www.cambridgeenglish.org/find-a-centre/find-an-exam-centre/>



"I really enjoyed the course - it was relaxed, fun, and it also stretched me in the right way."

Skills for Employment & Development

Course	Day	Time pm	Start Date	No of Weeks	Fee £
New courses are shown in bold					
Book keeping and accounts level 2 (City & Guilds)	Tues	18:30-21:00	17 Jan	10	250
Design & build your own website, using WordPress - beginners	Tues	19:00-21:00	17 Jan	10	125
Proof reading and copy editing	Thur	19:00-21:00	19 Jan	8	95
Running your own business	Mon	19:00-21:00	16 Jan	10	125
Saturday courses					
Paediatric 12 Hour Child First Aid Level 3	Sat	09:30-16:00	25 Feb	2	80*
SAGE computerised accounts - part 1	Sat	09:30-15:30	25 Feb	1	60
SAGE computerised accounts - part 2	Sat	09:30-15:30	4 Mar	1	60

* Includes a material fee, please see individual course details on our website for more information.

Please note there will be no classes during the half-term holiday: Monday 13th - Friday 17th February.

Art & Design

Course	Day	Time	Start Date	No of Weeks	Fee £
New courses are shown in bold					
Art History	Mon	19:00-21:00	16 Jan	10	110
Book illustration	Thurs	19:00-21:00	19 Jan	10	110
Ceramics	Mon	19:00-21:00	16 Jan	10	126*
Ceramics	Tues	19:00-21:00	17 Jan	10	126*
Ceramics	Wed	19:00-21:00	18 Jan	10	126*
Ceramics	Thurs	19:00-21:00	19 Jan	10	126*
Creative Textiles	Tues	18:30-21:00	17 Jan	8	131*
Drawing, the basics	Wed	19:00-21:00	18 Jan	10	110
Drawing, continued	Mon	19:00-21:00	16 Jan	10	110
Dressmaking - beginners	Wed	18:30-21:00	18 Jan	8	110
Dressmaking - beginners	Thurs	18:30-21:00	19 Jan	8	110
Dressmaking - next step	Mon	19:00-21:00	16 Jan	10	110
Graphic design - beginners	Thurs	19:00-21:00	19 Jan	10	110
Interior design - beginners	Tues	19:00-21:00	17 Jan	10	125*
Interior design - next step	Wed	19:00-21:00	18 Jan	10	125*
Jewellery making techniques - an introduction	Wed	19:00-21:00	18 Jan	8	130*
Life drawing	Thurs	19:00-21:00	19 Jan	10	129*
Painting - beginners	Wed	19:00-21:00	18 Jan	10	115*
Painting with oils & acrylics	Tues	19:00-21:00	17 Jan	10	110
Painting with oils	Fri	18:30-21:00	20 Jan	8	110
Painting without boundaries	Fri	18:30-21:00	20 Jan	8	110
Painting with watercolours	Mon	19:00-21:00	16 Jan	10	110
Photography digital - beginners	Mon	19:00-21:00	16 Jan	10	110
Photography digital - beginners	Tues	19:00-21:00	17 Jan	10	110
Photography digital - the next step	Tues	19:00-21:00	17 Jan	10	110
Photography - advanced	Tues	19:00-21:00	17 Jan	10	125*
Photoshop - beginners	Wed	19:00-21:00	18 Jan	10	110
Photoshop - the next step	Thurs	19:00-21:00	19 Jan	10	110
Portraiture	Tues	19:00-21:00	17 Jan	10	125*
Understanding colour	Thurs	19:00-21:00	19 Jan	10	110
Saturday courses					
Ceramics †	Sat	09:00-12:00	14 Jan	4	82*
Ceramics †	Sat	13:00-16:00	14 Jan	4	82*
Ceramics †	Sat	09:00-12:00	11 Mar	4	82*
Ceramics †	Sat	13:00-16:00	11 Mar	4	82*
Illustrated Saturdays	Sat	09:30-12:30	11 Mar	4	72
Painting with oils	Sat	09:30-13:30	21 Jan	3	72
Painting with oils	Sat	09:30-13:30	11 Mar	3	72

* Includes a material fee, please see individual course details on our website for more information.
 † Enrol for an AM and a PM Ceramics courses together for £140 (includes material fee) saving £24

Professional Counselling

Course	Day	Time	Start Date	No of Hours	Fee £
New courses are shown in bold					
AIM Level 2 Counselling Skills (fast-track)	Tues	18:15-21:00	10 Jan	75	925*
Introduction to Counselling Skills	Mon	18:30-21:00	23 Jan	20	99
Saturday courses					
Introduction to Counselling Skills	Sat	10:00-12:30	28 Jan	20	99

* Includes examination fees.

Recreational

Course	Day	Time	Start Date	No of Weeks	Fee £
New courses are shown in bold					
Ballroom and Latin dancing	Mon	18:30-19:30	16 Jan	10	63
Ballroom and Latin dancing - the next step	Mon	19:30-21:00	16 Jan	10	95
Creative writing - introduction	Wed	19:00-21:00	18 Jan	10	120
Creative writing - continuation	Wed	19:00-21:00	18 Jan	10	120
Critical Thinking - the next step	Tues	19:00-21:00	17 Jan	10	120
Indian dancing	Wed	19:00-20:30	1 Feb	8	80
Indian head, neck & shoulder massage	Thurs	19:00-21:00	2 Feb	5	60
Singing for Fun	Wed	19:00-21:00	18 Jan	10	125*
Wine appreciation	Thurs	19:00-21:00	19 Jan	10	120†
Yoga Holistic - mixed ability	Tues	19:00-20:30	17 Jan	10	90
Saturday courses					
Bike Maintenance	Sat	09:30-13:30	4 Feb	1	32*
Creative writing: kick start your creativity	Sat	09:30-12:30	28 Jan	1	25
Selling on e-bay	Sat	09:30-12:30	4 Feb	1	25
Tracing your family roots	Sat	09:30-13:30	28 Jan	1	30
Tracing your family roots - the next step	Sat	09:30-16:00	4 Feb	1	42
Writing Childrens' Books	Sat	09:30-16:00	14 Jan	1	50
Writing Childrens' Books - the next step	Sat	09:30-16:00	4 Feb	1	50

* Includes a material fee, please see individual course details on our website for more information.
 † Additional costs apply to this course according to the wines tasted.

"The lessons have been informal, fun and educational. I have been encouraged to push myself and have been inspired by the tutor to be more creative."



Adult Education Courses



Hills Road
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Adult Education

ENROLMENT

• Enrolments are welcome from 14th November 2016.

You can enrol onto any of our courses in a number of ways:



Online www.hillsroadadulthoodeducation.co.uk

or



Visit the Adult Education Office at the College, behind main reception; Monday–Thursday 8.30am–7pm; Friday 8.30am–4.30pm

or



Telephone the Adult Education Office: 01223 278002.

or



Send your completed **enrolment form** (www.hillsroad.ac.uk/adult/how-to-enrol) with a **cheque** made payable to: 'Hills Road Sixth Form College' for the total cost of your chosen course(s) to: Adult Education Office, Hills Road Sixth Form College, Hills Road, Cambridge, CB2 8PE.

or



Attend our enrolment evening on **Wednesday 4th January, 5.00-7.30pm**. Adult Education Co-ordinators will be on hand to advise you about any of our courses.

- **Fees for short courses** (10 weeks or less) must be paid in full when you enrol.
- **Fees for long courses** (more than 12 weeks) can be paid in full when you enrol or by instalments. Please contact the Adult Education office on 01223 278002 for more information.
- **Refunds** will be paid in full when a class is closed at the discretion of the College, or if you cancel your enrolment at least two weeks before the course starts. If you decide to cancel less than two weeks before the course starts you will receive a 50% refund. Unfortunately we cannot offer a refund if a course has already started. However, you may be able to transfer to another class or we can offer you a credit which you can redeem against a future course. A part refund will be given to individual students withdrawing from a course on medical grounds (evidence required), a £20 administration charge will apply.
- **Course closure** is unfortunately sometimes necessary due to lack of student enrolments or unforeseen circumstances. Occasionally, the start of courses may be delayed by one week to enable further students to sign up. If courses have to be closed, students will be informed as soon as possible, refunded the full tuition fee, and given guidance on other courses available.
- **The College cannot guarantee** that the courses listed in this prospectus will run, or that they will necessarily be repeated in future programmes.

OPPORTUNITIES FOR ALL AT HILLS ROAD

- If a student needs support beyond that provided to all students we will aim to provide it wherever circumstances and resources can be arranged. Please view our website www.hillsroad.ac.uk/adult/student-support for further details.
- Our Single Equality Scheme can be found at www.hillsroad.ac.uk/the-college/equality-diversity

HILLS ROAD SPORTS AND TENNIS CENTRE

Membership is **free** for Adult Education students for the duration of their course. For details please contact the Centre on 01223 500009, email nmoss@hillsroad.ac.uk or visit www.hillsroadsportscentre.co.uk.

GUIDANCE

The College has a well-established reputation for support and guidance. Please contact your course co-ordinator or tutor should you wish to find out more.

- **Information and advice** is available prior to enrolment and you have the opportunity to obtain additional guidance at the enrolment evening on **Wednesday 4th January, 5.00-7.30pm**.
- **Careers Guidance** is available from the Director of Careers and Higher Education. Students are welcome to use the extensive Careers Information section in the main College Library.
- **Library Services** are available for Adult Education students. Please check the Adult Education Library Services area on our website: www.hillsroad.ac.uk/adult/student-support
- **Additional support** is also available under special circumstances for those completing assessments and/or examinations.

NO SMOKING

The entire College site is a no-smoking area. There is a designated smoking area provided on the pavement on Purbeck Road.

PARKING AT HILLS ROAD

Please be aware that parking on site is limited to disabled students only, subject to availability of spaces. Please contact the Adult Education office to obtain a permit.

Students are encouraged to travel to College on foot, bicycle or bus. There are bicycle parking racks at the rear of the College (entrance from Purbeck Road) and a bus stop in front of the College. Please visit www.stagecoachbus.com or phone Traveline on 0871 200 2233 for information about local bus services. Those students that wish to drive are encouraged to use the multi storey car park located at Clifton Road Leisure Park (reduced parking rates apply after 6.30pm). If students choose to park in roads near the College, please respect the needs of the local residents. Please be aware that there is no parking on Purbeck Road which is a private, non-through road. Please note that the double yellow lines are enforced.



Contact the Adult Education Office at the college:

(01223) 278002



The Hills Road Sixth Form College Adult Education Office is open:
Monday to Thursday 8.30am–7.00pm
and Friday 8.30am–4.30pm.
Email: adulthood@hillsroad.ac.uk
www.hillsroadadulthoodeducation.co.uk

Hills Road Sixth Form College
Hills Road, Cambridge
CB2 8PE

For general enquiries

Tel: 01223 247251

www.hillsroad.ac.uk

Principal: Mrs Linda Sinclair

Want to know more?



Use your smartphone QR code reader for more information

Photography: India Lacey

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All details correct at time of printing but may be subject to variation. We reserve the right to alter details if necessary. Please check all details at time of booking.

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Dates for your Diary:

SUMMER TERM 2017

Enrolment evening: Wednesday 19th April

Courses start: Tuesday 2nd May

Half Term: Monday 29th May - Friday 2nd June